



## RAJASTHAN STATE LEGAL SERVICES AUTHORITY

RAJASTHAN HIGH COURT CAMPUS, JAIPUR BENCH, JAIPUR  
(Phone: 0141-2227481, 2227555, Fax: 2227602, Help Line No.9928900900)

Email: [rslsajp@gmail.com](mailto:rslsajp@gmail.com); [rj-slsa@nic.in](mailto:rj-slsa@nic.in) website: [www.rlsa.gov.in](http://www.rlsa.gov.in)

No. F-2(39)/RSLSA/Retainer Advocate/DS-I/ 223

Dated: 25.04.2019

### OFFICE ORDER

In exercise of powers conferred under the **Legal Services Authorities Act, 1987** and **Regulation 8 of National Legal Services Authority (Free and Competent Legal Services) Regulation, 2010** (As amended), after approval by Hon'ble Executive Chairman, Rajasthan State Legal Services Authority, following Advocates nominated as Retainer Advocates for Rajasthan High Court Legal Services Committee (RHCLSC in short), Jodhpur and Jaipur in following manner with immediate effect under the terms and conditions mentioned hereinafter:

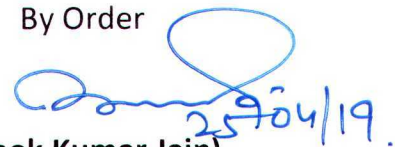
S. No.	RHCLSC	Name of Advocate	Enrollment No.	Period
1.	Rajasthan High Court Legal Services Committee, Jodhpur.	Smt. Kusum Rao	R/788/1982	Upto 31.03.2020
2.		Sh. Harish Purohit	R/771/1996	Upto 31.03.2020
3.		Sh. Rajat Dave	R/679/2003	Upto 31.03.2020
1.	Rajasthan High Court Legal Services Committee, Jaipur.	Ms. Shalini Sheoran	R/1073/1996	Upto 31.03.2020
2.		Sh. Lokendra Singh Shekhawat	R/2346/2004	Upto 31.03.2020
3.		Sh. Deepak Soni	R/2469/2007	Upto 31.03.2020

1. The Retainer Advocate shall make him/her available for Legal Services and discharge following duties, allotted by RHCLSC, Jodhpur and Jaipur, as the case may be:
  - (i) To be present at the Front Office according to duty,
  - (ii) To render services like drafting of applications, notices, written statement, provide free legal advice, render legal opinions etc. to persons approaching RHCLSC, Jodhpur/ Jaipur for assistance,
  - (iii) To abide by the provisions of the NALSA (Free and Competent Legal Services) Regulations, 2010,
  - (iv) To assist the RHCLSC, Jodhpur/ Jaipur in setup of Legal Literacy clubs and implementation of other legal aid schemes by the RHCLSC, Jodhpur/ Jaipur,
  - (v) If assigned, to attend cases before Rajasthan High Court & Tribunals for any legal services work,
  - (vi) To assist RSLSA and RHCLSC in mentoring and evaluating the work of PLVs and dealing with legal aid work at the front office,



- (vii) To assist the Monitoring & Mentoring Committees of the RHCLSC and RLSA in its functioning,
- (viii) To appear before Rajasthan High Court or Tribunals, for RLSA/ DLSA /RHCLSC as and when directed by RHCLSC or RLSA.
2. The Retainer Advocate shall ensure his/her presence by signature in Attendance Register before the Secretary, RHCLSC on every working day.
  3. The Retainer Advocate shall maintain a diary and maintain a record of work undertaken and submit the report of the work to the Secretary RHCLSC, Jodhpur /Jaipur by the 7th of each month as per prescribed format.
  4. If any Retainer Advocate is unable to provide his/her services on any specified day due to unavoidable reason, he/she shall submit/transmit prior information to concerned Secretary of the Rajasthan High Court Legal Services Committee by mobile/ E-mail/ WhatsApp.
  5. It is the duty of the Retainer Advocate to peruse and update himself/herself about the orders/ circulars/ directions etc. issued by NALSA/RLSA from time to time and discharge his/her duties entrusted under these order/ circular/ directions with full devotion and diligently.
  6. If any Retainer Advocate remains absent due to any urgent reason, he/she has to submit the reasons of his absence before the Secretary, Rajasthan High Court Legal Services Committee on the next working day.
  7. If any Retainer Advocate remains absent continuously for three times or if he/she displays his/her inability to perform his/her duty in writing or his/her work is not found satisfactory, the concerned Secretary, RHCLSC with prior approval of Hon'ble Chairman, RHCLSC shall submit his recommendation regarding removal of the Retainer Advocate and also suggest new name of Panel Advocate for appointment as Retainer Advocate. On receipt of such recommendations, new retainer advocate shall be appointed with prior approval of Hon'ble Executive Chairman, RLSA.
  8. The Retainer Advocate is entitled to receive honorarium, as prescribed by NALSA for the period, wherein he/she has provided his/her services but if any Retainer Advocate is unable to provide his/her services on any specific day, he is not entitled to receive any honorarium for that day.
  9. The Secretary, RHCLSC, Jodhpur/ Jaipur shall submit consolidated report of the work done by each Retainer Advocate latest by 10<sup>th</sup> day of next month to RLSA.

By Order



(Ashok Kumar Jain)

Member Secretary  
Rajasthan State Legal Services Authority  
Jaipur



No. F-2(39)/RSLSA/Retainer Advocate/DS-I/9800-9823 dated: 25.04.2019

Copy forwarded to following for information and necessary action:-

1. PPS cum Registrar to Hon'ble the Chief Justice, Rajasthan High Court, Jodhpur.
2. Private Secretary to Hon'ble the Executive Chairman, Rajasthan State Legal Services Authority, Jaipur.
3. Private Secretary to Hon'ble Chairman, RHCLSC, Jodhpur/Jaipur.
4. Registrar General, Rajasthan High Court, Jodhpur.
5. Member Secretary, National Legal Services Authority, 12/11, Jamnagar House, New Delhi-110 001.
6. Principal Secretary, Department of Law & Legal Affairs, Govt. of Rajasthan, Jaipur.
7. Secretary, RHCLSC, Jodhpur/Jaipur.
8. Director, Special Secretary, JS, DS-I, DS-II, DS (AP&ADR), RSLSA.
9. Account Section/ Office Copy.
10. Shri/Madam ....., Retainer Advocate, RHCLSC Jodhpur & Jaipur.
11. Nodal Officer, Website, RSLSA with a direction to upload the order on the official website of RSLSA.
12. Guard File.

*Toshita*

**(Toshita Malani)**

Deputy Secretary-I

Rajasthan State Legal Services Authority

Jaipur